

**MINUTES of MEETING of COMMUNITY COUNCIL CONDUCT REVIEW PANEL held BY
MICROSOFT TEAMS on MONDAY, 7 MARCH 2022**

Present: Councillor David Kinniburgh (Chair)

Community Councillor Michael Breslin
Councillor Mary-Jean Devon

Councillor Audrey Forrest
Community Councillor Marri Malloy

Attending: Stuart McLean, Committee Manager (Independent Adviser)
Fiona McCallum, Committee Services Officer (Minutes)

1. APPOINTMENT OF CHAIR

The Committee Manager welcomed everyone to the meeting and invited the Panel to nominate a Chair for the proceedings. It was unanimously agreed to appoint Councillor David Kinniburgh as Chair of this Conduct Review Panel.

2. APOLOGIES FOR ABSENCE

There were no apologies for absence.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. SOUTHEND COMMUNITY COUNCIL MEMBER - COMPLAINT REFERRAL

Having assumed the role of Chair, Councillor David Kinniburgh outlined the procedure and advised that the first task was to establish whether members of the Panel had sufficient information before them to discuss and determine the subject of the complaint. The Panel agreed that they had sufficient information to determine the complaint referral before them.

It was noted that the Council had received a complaint referral relating to the conduct of a member of Southend Community Council.

Consideration was given to a report providing information contained within the complaint, the response to the complaint from the individual Community Councillor, and from Southend Community Council.

Decision

Having considered the information before them, the Community Council Conduct Review Panel agreed:

1. to take no action against the Community Councillor in respect of the three reasons for complaint as outlined at paragraph 5.3 of the report; and

2. to request that the Council's Community Council Liaison Officer circulate guidance to all Community Councils regarding the use of social media.

(Reference: Report by Committee Manager dated 7 March 2022, submitted)